

Safe and Sound Committee
Society Hill Civic Association (“Committee”).

Chairperson.

The Chairpersons of the Committee are Martha Levine and Claudia Carabelli. The Chairpersons were recommended by the President of the Society Hill Civic Association (“SHCA”) and were approved by the majority vote of the SHCA Board on November 19, 2025. The Chairpersons shall serve until the Chairpersons resign or are removed. Upon the resignation or removal of a Chairperson, a new Chairperson shall be selected upon the recommendation of the SHCA President, subject to the majority approval of the SHCA Board.

Voting Members: Martha Levine, Claudia Carabelli, Al Meinster, and Carol Hanlon and the current President of the SHCA are the voting members of the Committee.

Non-voting Member: Currently there are no non-voting members.

Purpose. Safe and Sound Committee’s purpose is to advise the SHCA Board and interface with Society Hill residents (with Board approval) on traffic safety, crime and quality of life issues within the borders of SHCA. One of the Committee’s mandates is to inform residents of any criminal incidents in Society Hill through a weekly crime report. The Committee also collaborates with our 9th and 3rd Police Districts.

The Committee is subject to the continuing oversight of the SHCA Board. The Committee shall not implement any plans or programs or take a position on behalf of the SHCA, without prior SHCA Board approval. The Committee shall advance and implement the SHCA’s Board’s Motions directed to the Committee.

In accordance with the SHCA Bylaws, Section VII(D)(3) the Committee may not take action without SHCA Board approval with respect (1) to matters which would reasonably be foreseen to be of significant interest to the Association, or (2) to matters which would foreseeably require the expenditure of Association funds in excess of \$500 (or, with the prior approval of the President, in excess of \$1,000). In such circumstances, there must be a recommendation to the Board, and the Board may approve or reject or take such other action as it deems appropriate. The Board retains it’s right to review any decision taken by the Committee.

Addition of Committee Members. Individuals may be added as members to the Committee by the motion of the Chairpersons to the Committee and the approval of the motion by a majority of the Committee members.

Term. The term of the Committee shall end upon the Motion of the SHCA’s Board, passed by a majority of directors.

Removal.

Chairperson. The Chairpersons of the Committee may be removed as Chairperson and as a member of the Committee on the recommendation of the President of the SHCA, or upon

the Motion of at least five Directors of the SHCA, provided the Board of Directors approves of the removal by a majority vote.

Member of Committee. A member of the Committee may be removed by (a) the Chairpersons of the Committee, subject to the approval of a majority vote of the Committee or (b) the President of the SHCA, subject to the approval of a majority vote of the SHCA Board. Any committee member who has not attended 3 regular Committee meetings during the past six-month period will be removed as a committee member, unless the Committee by majority vote waives the attendance requirement for the member. Members returning to the roster will observe the attendance requirements of this section.

Committee Rules. SHCA Bylaw Article VII D. (2) provides that the Chair of a Committee shall have the discretion to maintain orderly proceedings.

A Committee meeting may be called by the Committee Chairs, President of the SHCA or three or more Committee Members acting together. A call for a meeting shall be sent to all Committee Members by email and shall state the purpose of the meeting, the place and time of the meeting. The date of any meeting shall be at least seven days after the notice of the meeting is emailed to all Committee Members. Emergency committee meetings may be called by the Chairperson along with one other Committee Member with 24 hour advance notice. The time and place of non-emergency meetings shall be posted on the SHCA website.

An agenda for all Meetings shall be circulated at least seven days prior to the Meeting date. The agenda shall be prepared by the Chairperson or the members who called the meeting. Members of the SCHA may attend all Committee meetings, except where the Chairpersons have called for a meeting to be in “executive session” in the case of the meeting involving sensitive subject matters.

Minutes of the Meeting shall be prepared by the Secretary of the Committee, or the Chairs, if there is no Secretary. Minutes of all meetings shall be provided to the SHCA directors.

All Meetings shall be conducted in accordance with Robert’s Rules of Order.

Approved by the SHCA Board of Directors on February 18, 2026